The Career and Enterprise course equips students with the tools to head confidently into an uncertain future. It begins with recognising individual skills and talents, and moves on to using this understanding to find work and keep it.

**Career & Enterprise 1AB**

**Commitment**
- Up to one hour of study per week;
- Up to two hours of homework per week; and
- 1 day incursion/excursion.

**Course Content (1A)**
During this course students will explore:
- What is work?
- What is a career?
- What is enterprise?
- Types of work;
- How the modern workplace reflects many different work options;
- Various work arrangements and preferences of the different work types;
- The skills, attributes and abilities they have;
- History of parents/caregivers and their learning and work experiences – career journeys;
- The benefits of networking – who you know and how to use these persons to your employment advantage; and
- How networks can change in post school situations.

**Career & Enterprise 1CD**

**Recommended Background**
Collection of Portfolio materials

**Commitment**
- Up to one hour of study per week;
- Up to two hours of homework per week; and
- 1 day incursion/excursion.

**Course Content (1C)**
During this course students will explore:
- Different work environments;
- What they know about Occupational Health and Safety;
- Occupational Health and Safety in specific work environments;
- Appropriate workplace behaviours;
- Discrimination in the workplace;
- Expectations of the workplace;
- How to deal with conflict - general conflict management, putting skills in to practice and what to do next if conflict is not resolved;
- How skills are transferable;
- Sustainability and green careers; and
- Portfolio creation.

**Course Content (1D)**
During this course students will explore:
- Companies/organisations who assist with employment opportunities;
- Preparing written 'expressions of interest';
- Factors that contribute to becoming an adult;
- What to consider when offered an employment opportunity;
- What to consider if unemployment arises;
- Changes to communication and the impact of technology;
- Globalisation and the benefits to you and your career; and
- Working overseas.

**Course Content (1A, B, C & D)**
Employability skills – Communication, Technology, Problem-Solving, Planning, Initiative, Teamwork, Learning and Self-Management. Students will explore how these eight key skills are the essential skill set for prospective employers and provide evidence of these skills.