



BRTTC

Bunbury Regional
Trade Training Centre

16 SCHOOLS • 3 CAMPUSES • 1 VISION



BUNBURY REGIONAL TRADE TRAINING CENTRE
2025 PROSPECTUS



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Trade Training Centre

















16 SCHOOLS • 3 CAMPUSES • 1 VISION

Under the Federal Government Trade Training Centres in schools program, schools in the Greater Bunbury area received over \$10.5 million in funding to establish three Trade Training Centres.

Purpose built, industry standard facilities now operate from Bunbury Catholic College site, Eaton Community College site and Manea Senior College site.

Students from the 16 alliance schools can apply to study Vocational courses delivered by industry leading Registered Training Providers.

Our Consortium schools are:

-  Australind Senior High School
-  Bunbury Cathedral Grammar School
-  Bunbury Catholic College
-  Bunbury Senior High School
-  Bunbury Baptist College
-  Cornerstone Christian College
-  Dalyellup College
-  Eaton Community College
-  Georgianna Molloy Anglican School
-  Grace Christian School
-  Harvey Senior High School
-  Hope Christian College
-  Manea Senior College
-  Our Lady of Mercy College
-  South West Community College
-  St Mary MacKillop College

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BUNBURY CATHOLIC COLLEGE SITE



EATON COMMUNITY COLLEGE SITE



MANEA SENIOR COLLEGE SITE

BSB30120 – Certificate III in Business

COURSE DESCRIPTION

This qualification looks at the fundamentals of team management and administration in a business environment. This course also focuses on operational planning and looking at ways for continuous improvement, personal development and innovation. It is suitable for students that want to gain insight and skills to pursue a career in business.

PRE-REQUISITES

There are no pre-requisites for this course.

WHY CHOOSE THIS COURSE

All successful organisations and businesses need effective management and administration. Leaders and Administrators need to be agile and responsive to a changing and diverse workplace. Workforces can take on the personality of their leadership team, so by having strong leadership skills and understanding of how to apply these correctly, you can be the major factor that makes everything work for a business or organisation.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Customer Service Adviser
- Team Leader
- Personal Assistant
- Business Administrator

PATHWAYS FROM THE QUALIFICATION

Further study options include a range of Certificate IV courses including Business, Customer Engagement, Work Health and Safety or Leadership and Management.

COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



| RTO fees | Resource fees | Course duration | Days of week | WPL hours required |
|----------|-------------------------------|---------------------------|--------------|---|
| \$1350 | BRTTC fee of \$320 (plus GST) | 1 day / week over 3 terms | Monday | Not compulsory but recommended. School covers insurances. School/student to organise placement. |

RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2025. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2025. Fees are based on 2024 fees – 2025 fees to be confirmed



CHC30121 – Certificate III in Early Childhood Education and Care



COURSE DESCRIPTION

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

PRE-REQUISITES

There are no pre-requisites for this course.

WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Educator • Early childhood educator • Nanny • Family day care educator
- Outside school hours care educator • Family day care coordinator
- Service Director/Centre Director

PATHWAYS FROM THE QUALIFICATION

Upon completion of this course, you could continue on to complete the Diploma in Early Childhood Education and Care or any other Certificate IV or Diploma in the Community Services area.

COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.

| RTO fees | Resource fees | Course duration | Days of week | WPL hours required |
|---|-------------------------------|---------------------------|--------------|--|
| \$1650 plus \$150 First Aid certificate if required | BRTTC fee of \$320 (plus GST) | 1 day / week over 3 terms | Tuesday | 160hrs within a childcare organisation outside of course date. School to cover insurance. Student/school to organise work placement (to be approved by RTO). |

RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2025. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2025. Fees are based on 2024 fees – 2025 fees to be confirmed

CHC30221 – Certificate III in School Based Education Support

COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. This level is appropriate for support workers, case workers and client contact officers.

PRE-REQUISITES

There are no pre-requisites for this course.

WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant

PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in the Education Sector. Upon completion of this course, you could continue on to complete the Certificate IV in Education Support CHC40213.

COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



| RTO fees | Resource fees | Course duration | Days of week | WPL hours required |
|----------|-------------------------------|---------------------------|--------------|--|
| \$1350 | BRTTC fee of \$320 (plus GST) | 1 day / week over 3 terms | Tuesday | 100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is a mandatory unit and assessment requirement and must be in an education environment. |

RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2025. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2025. Fees are based on 2024 fees – 2025 fees to be confirmed



BSB40120 – Certificate IV in Business

COURSE DESCRIPTION

This qualification reflects the role of people in a variety of Business Services job roles. These people may have supervisory responsibilities. People in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills. They use well-developed skills and a broad knowledge base to apply solutions to a range of unpredictable problems and analyse information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the work of others.

PRE-REQUISITES

Nil.

WHY CHOOSE THIS COURSE

This qualification proves entry into University or Employment.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

Broad range of employment in a wide range of Industries, Administration Roles and Team Leader roles.

PATHWAYS FROM THE QUALIFICATION

Diploma in Business or Undergraduate Business Degrees.

COST/FEE PAYMENT OPTIONS

The following payment options are available: Direct credit, cheque/ Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



| RTO fees | Resource fees | Course duration | Days of week | WPL hours required |
|----------|-------------------------------|---------------------------|---|---|
| \$1650 | BRTTC fee of \$320 (plus GST) | 1 day / week over 3 terms | Tuesday. This course starts in Term 4 2024. | No required work place hours but highly recommended to complete as many as possible. Schools to cover insurance. Student/school to organise work placement. |

RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2025. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2025. Fees are based on 2024 fees – 2025 fees to be confirmed



CHC40221 – Certificate IV in School Based Education Support

COURSE DESCRIPTION

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. Some job roles may require tasks to be performed with a moderate level of autonomy and/or the provision of supervision/leadership to other staff/volunteers.

PRE-REQUISITES

Year 12 only. It is highly recommended that students entering this course have completed Certificate III in School Based Education Support CHC30221 or a similar course.

WHY CHOOSE THIS COURSE

This course is flexible and you will receive training and assessment from Lecturers who have relevant industry experience. The RTO prides itself on the support and guidance it offers its students. They work in partnership with students, school VET coordinators and parents to ensure that students reach their potential.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES

- Aboriginal and Islander Education Officer
- Education Assistant Special Needs

PATHWAYS FROM THE QUALIFICATION

Employment OR further studies in the Education Sector. Upon completion of this course, you could continue on to complete the Diploma of School Age Education and Care CHC50213.

COST/FEE PAYMENT OPTIONS

The following payment options are available:

Direct credit, cheque/Money order by mail or in person, cash in person, EFTPOS, credit card in person or over the phone. Interest free payment plans are also available.



| RTO fees | Resource fees | Course duration | Days of week | WPL hours required |
|----------|-------------------------------|---------------------------|--|--|
| \$1650 | BRTTC fee of \$320 (plus GST) | 1 day / week over 3 terms | Monday. This course starts in Term 4 2024. | 100hrs within the 3 terms and the course schedule. School to cover insurance. Student/school to organise work placement (to be approved by RTO). WPL is a mandatory unit and assessment requirement and must be in an education environment. |

RTO Partnership Agreements: At the time of publication, no agreements have been entered into with Registered Training Organisations for the delivery of these qualifications in 2025. On the basis of interest from students in the listed qualifications, the Bunbury Regional Trade Training Centre will initiate formal partnership agreements with RTO's for the delivery of qualifications in 2025. Fees are based on 2024 fees – 2025 fees to be confirmed